

Criminal Records Bureau Disclosure Application Acceptable Identity Documents

Group 1 – any document from this group

Valid passport (any nationality)
UK Driving Licence (either photocard or paper)
Original UK Birth Certificate (issued with 12 months of the date of birth)
(full or short form acceptable)
valid photo identity card (EU countries only)
UK Firearms Licence

Group 2 – any 2 documents from this group (in addition to one from the above group)

Marriage Certificate
Non-original UK birth certificate (issued after 12 months of date of birth)
(full or short form acceptable)
P45/P60 statements**
Bank of building society statement*
Utility Bill (electricity, gas, water, telephone, mobile phone contract/bill*
Valid TV Licence
Credit card statement*
Store card statement*
Mortgage statement**
Valid insurance certificate
Certificate of British nationality
British work permit/visa**
Correspondence or a document from: the Benefits Agency, the Employment Service, the Inland
Revenue or a Local Authority*
Financial statement (e.g. pension, endowment, ISA)**
Valid Vehicle registration document
Mail order catalogue statement*
Court summons**
Valid NHS card
Addressed payslip*
National Insurance number card
Exam certificate (e.g. GCSE, NVQ)
Child benefit book**
Connexions card

*documentation should be less than three months old

** issued within past 12 months

If you are not able to produce a document from Group 1 then you should bring 5 pieces of
evidence from Group 2.

**You will need to have your NI number and be able to give details of where you have
lived for the last 5 years.**

November 2009